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UN/CS/RAI/USAA/DB01/2002-00071

Full Item Register Number [auto] **UN/CS/RAI/USAA/DB01/2002-00071**

ExRef: Document Series/Year/Number

Record Item Title

Digital Archives Project Manager - Common Services. Request that a reimbursable loan arrangement with UNOPS be initiated. Memo from T.Niwa ASG Central support Services to V.Krishnan Executive Officer, UN-SEC Dept. of Management

Date Created / on Item
01-Jul-2002

Date Registered
01-Jul-2002

Date Closed/Superceeded

Primary Contact Toshiyuki Niwa
Owner Location Common Service Task Force - NY PA's
Home Location Work Group on Archives and Records Management
Current Location Common Service Task Force - NY PA's

Fd1: Type: IN, OUT, INTERNAL?
; Cross Ref or Language Orig or Dist?
Fd3: Doc Type or Format

Container Record
Container Record (Title)

N1: Numb of Pages
2

N2: Doc Year
0

N3: Doc Numb
0

Full GCG Code Plan Number
Record GCG File Plan

Da1:Date Published

Da2:Date Received

Date 3

Priority

Record Type A02b Item UN/CS/RAI/ Common Service eg ARM

Electronic Details

No Document

DOS File Name

Alt Bar code = RAMP-TRIM Record Number

UN/CS/RAI/USAA/DB01/2002-00071

Notes

Print Name of Person Submit Images

Signature of Person Submit

Number of images
without cover

A - KUBFT

A. K. Niwa

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End of Report

UNICEF

DB Name cframp01

United Nations  Nations Unies

INTEROFFICE MEMORANDUM

MEMORANDUM INTERIEUR


TO: Mr. Venketchalam Krishnan
A: Executive Officer
Department of Management

DATE: 25 June 2002

REFERENCE:

THROUGH:

S/C DE:

FROM: Toshiyuki Niwa 
DE: Assistant Secretary-General for Central
Support Services

SUBJECT: Digital Archives Project Manager - Common Services

OBJET:

In the last meeting of 8 March, the Task Force on Common Services unanimously agreed that a Project Manager function be established to oversee the implementation and completion of Digital Archives Project, which is under the Common Services Working Group for Archives and Records Management.

I have asked the Working Group chairs to look for possible candidates within the participating organizations in order to expedite any transition. Please find attached a copy of a memorandum received from the Chairpersons of the Working Group for Archives and Records Management on their recommendation that Mr. Dhurjati Mueller (UNOPS) would be an appropriate candidate to assume the function of Digital Archives Project Manager. Together with their memorandum, I am enclosing several annexes on the Working Group interview, the terms of reference, the qualifications required and the curriculum vitae of Mr. Mueller.

In order to accelerate and ease his assignment to the common services, we kindly request that a reimbursable loan arrangement with UNOPS be initiated covering the period 1 August 2002 - 31 July 2003. I believe that we have currently received sufficient funds to cover the duration of this assignment.

Thank you.

bcc: Ms. M. Guptil
Mr. A. Keefe