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CF-PRG-PD- UNICEF - Programme Group - Programme Division - Partial Record Series

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UNICEF-PRG-PD-ADAP-001 CF/RA/SR/USAA/DB01/2004-00920	Travel	Travel requests, travel authorizations,		
UNICEF-PRG-PD-CPS-001 CF/RA/SR/USAA/DB01/2004-00676	Administrative and other Forms	Copies of forms used for the Section including for Human Resource, Special Service Agreements SSA, Temporary Personnel		
UNICEF-PRG-PD-CPS-002 CF/RA/SR/USAA/DB01/2004-00852	Supplies [NYH Admin. or Programme support related?]	Ordering /Recommending for NY-Office or for projects/ programmes in Field?		
UNICEF-PRG-PD-CPS-003 CF/RA/SR/USAA/DB01/2004-01031	Budget, Financial & Statistical Files	Copies of correspondence, memos, cables, faxes, E-mail and reports in paper form. The records deal with planning the substantive and administrative activities of an PD Child Protection; proposing budgetary resources for those activities; budget preparatio		
UNICEF-PRG-PD-CPS-004 CF/RA/SR/USAA/DB01/2004-01108	Financial Accounts - Misc Obligating Documents	Covering projects? Copies of originals - to be processed or processing complete		
UNICEF-PRG-PD-CPS-005 CF/RA/SR/USAA/DB01/2004-01151	Human Resources - Performance Evaluation Reports for individuals	Individuals performance appraisal, promotion etc [filed by individual - record copy is kept where?		
UNICEF-PRG-PD-CPS-006 CF/RA/SR/USAA/DB01/2004-01196	Human Resources Administrative Files - Interns and consultants Files	How are these kept separate - Include policy or special arrangements for individual interns or consultants?		
UNICEF-PRG-PD-CPS-007 CF/RA/SR/USAA/DB01/2004-01269	Human Resources Administrative Files	Copies of correspondence, memos, cables, faxes, E-mail and reports in paper form. The records deal with staff administration including recruitment, assignment, training, job description, post classification, travel plans and requests, leave and attendance		
UNICEF-PRG-PD-CPS-008 CF/RA/SR/USAA/DB01/2004-01352	Human Resources - Training Programmes	Developed, supported or sponsored by Section?, Presentation and speeches given by Section personnel		



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UNICEF-PRG-PD-CPS-009 CF/RA/SR/USAA/DB01/2004-01573	Unicef and United Nations Documents	Copies of executive directives, administrative instructions, information circulars, Secretary-General's bulletins, documents of United Nations principal organs, press releases and other Unicef or United Nations publications used only for information of st		
UNICEF-PRG-PD-CPS-010 CF/RA/SR/USAA/DB01/2004-01529	Child protection subject or Issue Files	PD-CP units need to identify the type of files contained in: Adolescents, Demobilizations, DFID, International Displaced Persons, Psycho-social reintegration, Public WB, Child Protection Issues, Case Studies, Disabilities, landmines, orphans, Tamar Renaud		
UNICEF-PRG-PD-CPS-011 CF/RA/SR/USAA/DB01/2004-01439	Chronological File	Copies of outgoing correspondence, memos, cables, faxes, etc., arranged chronologically for quick reference [identify if originals stored elsewhere - e.g. in subject or project files?]		
UNICEF-PRG-PD-CPS-012 CF/RA/SR/USAA/DB01/2004-01479	Information - Key Documents and Publications	Copies of those used for reference and those produced by the Section [not covered by UNICEF or UN numbered doc series]		
UNICEF-PRG-PD-CPS-013 CF/RA/SR/USAA/DB01/2004-01713	Contracts	Includes Terms of Reference		
UNICEF-PRG-PD-CPS-014 CF/RA/SR/USAA/DB01/2004-01945	Records covering Policy, Procedure and Precedent setting actions or decisions	Separate series for Policy and procedure records originating from the section [require agreed special registration and protection process]		
UNICEF-PRG-PD-CPS-015 CF/RA/SR/USAA/DB01/2004-02010	Country Files	To identify the type of information contained in Country files. Country Proposals, e.g. El Salvador,		
UNICEF-PRG-PD-CPS-016 CF/RA/SR/USAA/DB01/2004-02028	Country Programme Report	To identify the type of other information stored with the Country Programme Reports and donor Proposals [e.g. Child labour for Finland, Luxembourg, Netherlands, Norway		
UNICEF-PRG-PD-CPS-017 CF/RA/SR/USAA/DB01/2004-02129	Organization and Management including work plans, meetings and reports	Copies of work plans and meeting agendas or minutes related to participation by the section in internal to UNICEF [division, section, unit or other grouping e.g. advisers) or external meetings, annual reports. [e.g. Interdivisional Work Group on Adolescen		



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UNICEF-PRG-PD-CPS-018 CF/RA/SR/USAA/DB01/2004-02311	Working Files	Drafts, rough notes, copies of correspondence, memos, cables, reports and annotated publications or documents assembled for reference purposes or for use in the analysis or preparation of other material.		
UNICEF-PRG-PD-DIR-001 CF/RA/SR/USAA/DB01/2004-01449	Chronological File	Copies of outgoing correspondence, memos, cables, faxes, etc., arranged chronologically for quick reference [identify if originals stored elsewhere - e.g. in subject or project files?]		
UNICEF-PRG-PD-DIR-002 CF/RA/SR/USAA/DB01/2004-01574	Unicef and United Nations Documents	Copies of executive directives, administrative instructions, information circulars, Secretary-General's bulletins, documents of United Nations principal organs, press releases and other Unicef or United Nations publications used only for information of st		
UNICEF-PRG-PD-DIR-003 CF/RA/SR/USAA/DB01/2004-01947	PROs	Master copies of programme directives issued by Director of Programme Division		
UNICEF-PRG-PD-DIR-004 CF/RA/SR/USAA/DB01/2004-02324	Working Files	Drafts, rough notes, copies of correspondence, memos, cables, reports and annotated publications or documents assembled for reference purposes or for use in the analysis or preparation of other material.		
UNICEF-PRG-PD-EDU-001 CF/RA/SR/USAA/DB01/2004-00705	Individual record keeping	e-mails, documents, reports, letters, etc. related to field of work of professional.		
UNICEF-PRG-PD-EDU-002 CF/RA/SR/USAA/DB01/2004-01034	Budget	Programme administration Budget, supplementary funding, payments		
UNICEF-PRG-PD-EDU-003 CF/RA/SR/USAA/DB01/2004-01271	Human resources Administrative Files	Consultants contracts, Staffmember files		
UNICEF-PRG-PD-EDU-004 CF/RA/SR/USAA/DB01/2004-01336	General Education Files	ADEA, World Bank, Comprehensive Educational Analysis, CIES, Child Labour, Consultants, Education as a right, Education Update, EFA, EFA 2000 Assessment, Emergencies, Evaluation, Funding, SSOC, Global Agenda for Children, IWGE, Learning Achievement, Life s		



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UNICEF-PRG-PD-EDU-005 CF/RA/SR/USAA/DB01/2004-01989	Literacy, Curriculum and Technology	Regional files, workshops, Papers, Projects/Institutions, country curricula, Connectivity, countries, distance learning, Education, journals, funding, regions, training/support, UNICEF Education Updates, Voices of Youth, SSOC, Textbooks, Teachers, Fundrai		
UNICEF-PRG-PD-EDU-006 CF/RA/SR/USAA/DB01/2004-02108	Girls' Education	Proposal Norway, Asia Strategy, CIDA, Communication Strategy, Development grant facility, Framework, Gender mainstreaming, Guidance and Counselling modules, Evaluation, funding stragegy, Norway, Parnterships, Proposals, press and briefings, safety & Secur		
UNICEF-PRG-PD-HEA-001 CF/RA/SR/USAA/DB01/2004-01042	Budget, Financial Files	Copies of correspondence, memos, faxes, E-mail and reports in paper form. The records deal with budget allotments and expenditures, donor and project reports, memoranda of understanding, proposals.		
UNICEF-PRG-PD-HEA-002 CF/RA/SR/USAA/DB01/2004-01275	Human Resources Administrative Files	Copies of correspondence, memos, faxes, E-mail and reports in paper form. The records deal with staff administration (current and ex-staff members, consultants and possible candidates) including CV, P11, recruitment, assignment, job description, post clas		
UNICEF-PRG-PD-HEA-003 CF/RA/SR/USAA/DB01/2004-01452	Chronological OED File	Copies of incoming and outgoing correspondence arranged chronologically for quick reference. The records deal with correspondence that are addressed to UNICEF's Executive Director, but forwarded to the Health Section for action and/or information.		
UNICEF-PRG-PD-HEA-004 CF/RA/SR/USAA/DB01/2004-01450	Chronological Travel File	Chrono binders of trip. The record deals with travel requests, claims, trip reports and supporting documents. Original of claims are sent to the Finance Section.		
UNICEF-PRG-PD-HEA-005 CF/RA/SR/USAA/DB01/2004-01451	Chronological File	Chrono binders of copies of in-outgoing correspondence, memos, faxes, etc., arranged chronologically for quick reference.		



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UNICEF-PRG-PD-HEA-006 CF/RA/SR/USAA/DB01/2004-02123	Reports Technical Reports - Bamako Initiative; books and reference materials used for historic research on a topic; conferences/meetings and workshops.
UNICEF-PRG-PD-HEA-007 CF/RA/SR/USAA/DB01/2004-02325	Working Files Drafts, rough notes, copies of correspondence, memos, reports and annotated publications or documents assembled for reference purposes or for use in the analysis or preparation of other material. The record also deals with programmatic area, e.g., Immu
UNICEF-PRG-PD-HIV-001 CF/RA/SR/USAA/DB01/2004-00700	Internal Coordination and Management File Copies of correspondence, memos, cables, faxes, reports, covering various subjects (folders): HIV/AIDS Unit Meetings, inter-divisional working group (IDWG) Meetings, ExDir (CB) briefing notes, Prog Division (PD) Director's briefing notes, PDMT Minutes an
UNICEF-PRG-PD-HIV-002 CF/RA/SR/USAA/DB01/2004-01011	Budget, Financial & Statistical Files Copies of correspondence, memos, cables, faxes, E-mail and reports in paper form. Budget and workplanning (Unified Budget & Workplan) as a unified response of the UN system to the AIDS epidemic; UBW retreat meetings; planning substantive and administrativ
UNICEF-PRG-PD-HIV-003 CF/RA/SR/USAA/DB01/2004-01080	Donor Files (and National Committees files) Copies of correspondence, memos, cables, faxes, etc., memorandum of understanding/agreements; funding proposals; financing study; case study; special events; funds utilization reports; donor-sponsored meetings/conferences; annual consultations/reviews, an
UNICEF-PRG-PD-HIV-004 CF/RA/SR/USAA/DB01/2004-01267	Human Resources Administrative Files Copies of correspondence, memos, cables, faxes, E-mail and reports in paper form. Staff administration including recruitment, assignment, consultancy, training, job description, post classification, performance appraisal, promotion, travel plans and reque
UNICEF-PRG-PD-HIV-005 CF/RA/SR/USAA/DB01/2004-01523	Programming and Technical Guidance (Subject Files) Copies of correspondence, memos, cables, faxes, reports, covering various subjects (folders): condoms executive directive, Orphans and vulnerable children (OVC) Programming Principles and meetings, child protection/Children in Conflict, Male Circumcision



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UNICEF-PRG-PD-HIV-006 CF/RA/SR/USAA/DB01/2004-01568	UNICEF	Copies of executive directives, administrative instructions, information circulars, press releases and other Unicef publications used only for information of staff, e.g. facts of life. Executive Board documents (MTSP) for reference, UNICEF Health Strategy
UNICEF-PRG-PD-HIV-007 CF/RA/SR/USAA/DB01/2004-01426	Chronological File	Copies of outgoing correspondence, memos, cables, faxes, etc., arranged chronologically for quick reference [originals of faxes are stored in subject or project files]
UNICEF-PRG-PD-HIV-008 CF/RA/SR/USAA/DB01/2004-01584	Materials & Publications Files	Newsletters and press releases, fact sheets, technical briefs, annual reports, AIDS Publications, Bibliographies
UNICEF-PRG-PD-HIV-009 CF/RA/SR/USAA/DB01/2004-02054	Research and Evaluation	Copies of correspondence, memos, cables, faxes, reports, dealing with research, monitoring and evaluation activities: Young people evaluation, 5-year evaluation, HIV/AIDS learning assessment needs. Health systems and drugs covering essential drugs, acces
UNICEF-PRG-PD-HIV-010 CF/RA/SR/USAA/DB01/2004-02046	UNAIDS	Copies of correspondence, memos, cables, faxes, reports, etc., memorandum of understanding/agreements; strategic plans/UN system strategic plan, missions and roles, committee of cosponsoring organizations (CCO) and CCO meetings, programme reviews, inter-a
UNICEF-PRG-PD-HIV-011 CF/RA/SR/USAA/DB01/2004-02070	Programme Communication	Copies of correspondence, memos, cables, faxes, reports, covering various subjects i.e. basic education, programme communication strategy, HIV/STD Prevention in School Setting (working group), Interagency Working Group on Gender (working group), Right to
UNICEF-PRG-PD-HIV-012 CF/RA/SR/USAA/DB01/2004-02118	Resource Mobilisation and Media	Copies of correspondence, memos, cables, faxes, reports, dealing with advocacy, public information and resource mobilization; annual world AIDS campaign, UN Theme Groups on HIV/AIDS, sponsorships, documentary programmes, work with private sectors, multina



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UNICEF-PRG-PD-HIV-013 CF/RA/SR/USAA/DB01/2004-02136	Regional Offices/Geographic files	Copies of correspondence, memos, cables, faxes, reports, dealing with liaison and coordination work in support of regional and national responses; communication strategy, integrated UN system workplan, regional management team (RMT) meetings, situation an		
UNICEF-PRG-PD-HIV-015 CF/RA/SR/USAA/DB01/2004-02302	Working Files	Drafts, rough notes, copies of correspondence, memos, cables, reports and annotated publications or documents assembled for reference purposes or for use in the analysis or preparation of other material e.g. brochures/posters/fact sheets; annual reports;		
UNICEF-PRG-PD-IECD-001 CF/RA/SR/USAA/DB01/2004-00921	Travel	Travel Requests, Travel Authorizations, Travel Claims, Receipts		
UNICEF-PRG-PD-NUT-001 CF/RA/SR/USAA/DB01/2004-00706	Incoming mail & outgoing mail - Nutrition Section	Publications, letters, reports, books;		
UNICEF-PRG-PD-NUT-002 CF/RA/SR/USAA/DB01/2004-00693	Contact database	Compilations of name, addresses (& also some CVs) of consultants, UNICEF Nutrition Focal Points, UNICEF Representatives, and nutrition network around the world. This database is also used to generate mailing labels.		
UNICEF-PRG-PD-NUT-003 CF/RA/SR/USAA/DB01/2004-01039	Budget and financial files	MOUs, SSAs, travel authorizations & claims, payment requests & vouchers, budget allotments, inventory of equipments		
UNICEF-PRG-PD-NUT-004 CF/RA/SR/USAA/DB01/2004-01230	Personnel files	Nutrition Section Staff files, consultants, TFTs, interns, job descriptions, trainings		
UNICEF-PRG-PD-NUT-005 CF/RA/SR/USAA/DB01/2004-01500	Resource room/reference database	Hard copy and database of books, articles, reports, journals, CD ROMs, video tapes on nutrition		
UNICEF-PRG-PD-NUT-006 CF/RA/SR/USAA/DB01/2004-01596	Nutrition mailing	Technical articles, various nutrition publications, Newsletters and CD-ROMS		



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UNICEF-PRG-PD-NUT-007 CF/RA/SR/USAA/DB01/2004-01627	Publications	Publications produced by Nutrition Section (stored at UNICEF Warehouse)		
UNICEF-PRG-PD-NUT-008 CF/RA/SR/USAA/DB01/2004-02047	E-mails (individual)	Infant Feeding Team - reports, various documents, many stored in common filing system		
UNICEF-PRG-PD-NUT-009 CF/RA/SR/USAA/DB01/2004-02049	BFHI database, IDD database, Vit A database	Info of BFHI hospitals globally (only electronic form)		
UNICEF-PRG-PD-NUT-010 CF/RA/SR/USAA/DB01/2004-02050	BFHI database, IDD database, Vit A database	IDD database: CRING (maintained by EPP)		
UNICEF-PRG-PD-NUT-011 CF/RA/SR/USAA/DB01/2004-02051	BFHI database, IDD database, Vit A database	Vit A databases: 1) annual coverage rates, 2) annual requirements & plans, 3) long term plans		
UNICEF-PRG-PD-NUT-012 CF/RA/SR/USAA/DB01/2004-02237	PKN	Articles		
UNICEF-PRG-PD-NUT-013 CF/RA/SR/USAA/DB01/2004-02320	Common working files	Section Chief's: Country, Subject, Organisation		
UNICEF-PRG-PD-NUT-014 CF/RA/SR/USAA/DB01/2004-02319	Common working files	Household Food Security (KB's files): Country, Subject, Organisation		
UNICEF-PRG-PD-NUT-015 CF/RA/SR/USAA/DB01/2004-02315	Individual working files	Infant Feeding & Care - Reports, various documents; eventually stored in common filing system		
UNICEF-PRG-PD-NUT-016 CF/RA/SR/USAA/DB01/2004-02318	Common working files	Nutrition in Emergencies: Country, Subject, Organisation		
UNICEF-PRG-PD-NUT-017 CF/RA/SR/USAA/DB01/2004-02317	Common working files	BFHI Country, Subject, Organization, Legislation		
UNICEF-PRG-PD-NUT-018 CF/RA/SR/USAA/DB01/2004-02316	Common working files	Micronutrient: Country, Subject, Organisation		



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UNICEF-PRG-PD-PIMAS-PIMA CF/RA/SR/USAA/DB01/2004-00634	Other organisational reports	UNDP report to the ACC, NIDI (ICPD) and OECD/DAC. The records include reports to the various UN agencies related to UNICEF expenditure.		
UNICEF-PRG-PD-PIMAS-PIMA CF/RA/SR/USAA/DB01/2004-01114	Regular Resources Set-Aside	Copies of Board Documents/ Decisions relevant to Set-Aside, calculations, correspondence, e-mail messages from the Regionals Offices/Country Offices, and copies of memos sent by the Executive Director. The records include RR set-aside for country program		
UNICEF-PRG-PD-PIMAS-PIMA CF/RA/SR/USAA/DB01/2004-01113	Regular Resources Allocation	Copies of Board Documents/ Decisions relevant to planning levels, calculations, data for all basic indicators such as U5MR, GNI per capita and Child Population <18, correspondence, e-mail messages, and PROs. The records include planning level for country		
UNICEF-PRG-PD-PIMAS-PIMA CF/RA/SR/USAA/DB01/2004-01156	MTR Reports	Mid-term review reports		
UNICEF-PRG-PD-PIMAS-PIMA CF/RA/SR/USAA/DB01/2004-01896	Organisational Reports	Executive Director's Report, UNICEF Annual Report, Table 2: Copies of FLS/Cognos data, working documents, calculations, correspondence. The records include Table 2, UNICEF Annual Report and Executive Director's Report Annex 1, 2 and 3.		
UNICEF-PRG-PD-PIMAS-PIMA CF/RA/SR/USAA/DB01/2004-02019	Country Office Annual Reports	Yearly country office annual reports		
UNICEF-PRG-PD-PIMAS-PIMA CF/RA/SR/USAA/DB01/2004-02119	Situation Analyses			
UNICEF-PRG-PD-PIMAS-PIMA CF/RA/SR/USAA/DB01/2004-02062	RMT Reports and Action Points	Regional management team reports and action points		
UNICEF-PRG-PD-PIMAS-PIMA CF/RA/SR/USAA/DB01/2004-02099	Programme Directives	Directives on programming. Serie: CF/PD/PRO		



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UNICEF-PRG-PD-PIMAS-PIMA CF/RA/SR/USAA/DB01/2004-02102	<div>Programme Information Circulars</div> <div>CF/PROG/IC</div>
UNICEF-PRG-PD-PIMAS-PIMA CF/RA/SR/USAA/DB01/2004-02142	<div>Regional Office Analysis Reports</div> <div>Yearly regional analysis reports</div>
UNICEF-PRG-PD-PIMAS-PIMA CF/RA/SR/USAA/DB01/2004-01038	<div>Budget</div> <div>Copies of correspondence, memos, e-mail messages, OMPs and reports. The records include budget preparation instructions, budget submissions, as well as approved budgets for the entire Division.</div>
UNICEF-PRG-PD-PIMAS-PIMA CF/RA/SR/USAA/DB01/2004-01173	<div>General Files</div> <div>Attendance Files: Copies of Leave Requests, Medical Certificates and Month End Reports. Supply Files: Copies of requisitions/invoices. Access Files: Memos, e-mail messages, Standard/Advance Access Forms.</div>
UNICEF-PRG-PD-PIMAS-PIMA CF/RA/SR/USAA/DB01/2004-01229	<div>Human Resources -related to current / Ex-staff members. Appointment letters, PAs, PERs, etc</div> <div>Personnel Files: These are individual files on all current/ex-staff members. These files contain memos, appointment letters, PAs, PERs, e-mails, etc.</div>
UNICEF-PRG-PD-PIMAS-PIMA CF/RA/SR/USAA/DB01/2004-01198	<div>Human Resources - Related to hiring of consultants</div> <div>SSAs: Copies of memos, SSA requests, Terms of Reference, CVs/P11s, visas, Checklist, CRC forms, final evaluations, reports on deliverables. The records contain all pertinent information related to hiring of Consultants. TFTs: Copies of memos, TFT reques</div>
UNICEF-PRG-PD-PIMAS-PIMA CF/RA/SR/USAA/DB01/2004-01273	<div>Human Resources - MOU, Cooperation Agreements etc</div> <div>MOUs: Copies of memos, Memorandums of Understanding, Project Cooperation Agreements, Small-Scale Funding Requests, CRC forms.</div>
UNICEF-PRG-PD-PIMAS-PIMA CF/RA/SR/USAA/DB01/2004-01370	<div>Human Resources -Training and Translations</div> <div>Training Files: Memos, individual staff training requests, approvals by PD Training Committee and submissions to OLDS. Translations: Request for Translation Services, as well as copies of documents being translated.</div>



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UNICEF-PRG-PD-PIMAS-PIMA CF/RA/SR/USAA/DB01/2004-01445	Chronological Files	Copies of incoming/outgoing memos, e-mail messages, etc. These are broken down by Section. There are some instances, where some of this correspondence may also be found in the Personnel Files.		
UNICEF-PRG-PD-PIMAS-PIMA CF/RA/SR/USAA/DB01/2004-01626	UNICEF and United Nations Documents	Copies of Executive Directives, Administrative Instructions, Information Circulars, Staff Rules, Human Resource Manual.		
UNICEF-PRG-PD-WES-001 CF/RA/SR/USAA/DB01/2004-00929	Travel History [Water Eviornmental Sanitation]	Travel records of each Senior Officer by year		
UNICEF-PRG-PD-WES-002 CF/RA/SR/USAA/DB01/2004-01030	Budget Files	complete yearly records of budget proposals, expenditures, planning, etc.		
UNICEF-PRG-PD-WES-003 CF/RA/SR/USAA/DB01/2004-01081	Donors	Organised alphabetically according to donor countries		
UNICEF-PRG-PD-WES-004 CF/RA/SR/USAA/DB01/2004-01195	Consultants, Candidates for WES Posts	hard copy of all Curriculum Vitae of applicants for consultancy and WES Officer posts. There is also an electronic file of the consultancy roster.		
UNICEF-PRG-PD-WES-005 CF/RA/SR/USAA/DB01/2004-01226	WES Staff Members	Current NYHQ staff member files are in locked cabinets; WES Field Officer files filed separately		
UNICEF-PRG-PD-WES-006 CF/RA/SR/USAA/DB01/2004-01438	Chronological File	copies of all outgoing correspondence, arranged chronologically in a separate file for each Senior Adviser or Chief		
UNICEF-PRG-PD-WES-007 CF/RA/SR/USAA/DB01/2004-01528	Subject Files	Filed alphabetically by specific topic related to Water, Environment and Sanitation Section such as Arsenic, ecological sanitation, Global Environmental Sanitation Initiative, Guinea Worm, School Sanitation and Hygiene Education, Lead Poisoning, history o		
UNICEF-PRG-PD-WES-008 CF/RA/SR/USAA/DB01/2004-01810	UN agencies: Relations With WES Section	UN Agencies with major WES involvement such as ACC Subcommittee on Water Resources, Global Water Partnership, JCHP, WHO Joint Monitoring Programme, PAHO, UNDESA, UNEP, World Health Organisation, World Bank, etc.		



Record Series Table - Cover Page. - - See also detail report for Process & Workflow

CF-PRG-PD- UNICEF - Programme Group - Programme Division - Partial Record Series Draft
Log Name Adhiratha Keefe (Proj Dev & Rec/Arch Officer)

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Date 23-Feb-2005
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ExtRef: Local Series Year-# <i>Expanded Number</i>	Record Series Title	Record Series Description	Record Series physical stored	Comment for these records?
UNICEF-PRG-PD-WES-009 CF/RA/SR/USAA/DB01/2004-02077	UNICEF Country Programmes	Files on each UNICEF Country office arranged alphabetically according to the UNICEF Regional Offices: ESARO, WCARO, ROSA, EAPRO, TACRO, MENA, CEE/CIS.		
UNICEF-PRG-PD-WES-010 CF/RA/SR/USAA/DB01/2004-02230	Non-Governmental Organisations, Governments and Research Organisations: Relations with WES Section	Filed alphabetically, agencies which have major interactions with WES Section such as Water Supply and Sanitation Collaborative Council, Columbia University, EHP Environment Health Project, Environment Protection Agency, London School of Hygiene and Tropi		